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TOWN OF WESTBOROUGH

**Master Plan Implementation Committee
Meeting Minutes
January 30, 2023
7:06 PM- 8:45 PM**

Committee Present: Chairman Mark Silverberg, Patrick Welch, Kristi Williams, Kris Allen, Catherine Nourse, Ding Han, Jack Haagensen, Wendy Mickel, Hank Rauch, Dan Schur, Tom Bleier
Also present: Jim Robbins-Town Planner, Kristen Belanger-Planning Dept. Administrative Assistant
Not present: Maria Barney, Stephanie Doyle, Christina Kelleher,

The fourth meeting of the Westborough Master Plan Implementation Committee was held in the Fire Dept. Training Room on Milk St in Westborough, MA. on Monday, January 30, 2023. The meeting was convened by Mark Silverberg at 7:06 PM.

The meeting began with a discussion on the organization of the working groups.

Kris Allen's opinion is that looking at multiple chapters in one working group is overwhelming. She thinks it would be helpful to have people participate in the specific chapters that interest them, in smaller groups, with others that are interested in that same area. Then those focused groups could come together into the working group; then go to the larger committee group.

Kristi Williams said there are limitations regarding staff. If we go in twelve different directions we may not be able to support all of them. Ms. Williams understanding was that each group would come forward with 3 priority goals and then the larger group would see where there is overlap.

Once the top 3 goals for the Master Plan are identified, MPIC members can then decide which goals to be involved with and ultimately work with the departments responsible for seeing it through to completion.

Mark Silverberg is afraid to have people picking one thing they push for, it should be the decision of the larger group to prioritize instead of the individuals.

Ms. Allen thinks there needs to be buckets established based on difficulty. We should accomplish the easy goals first, that don't require a lot of time and money and resources. Then tackle the longer range goals.

Patrick Welch pointed out in the Historical Chapter alone there are 20 goals, 7 are designated high priority. We can potentially pick a few but cannot achieve all 7 regardless of how hard they are.

Hank Rauch suggested the groups identify what they want to be accomplished in the near term this year.

Mr. Welch asked about receiving an updated implementation matrix. Jim Robbins received a new copy from the consultant and will upload to the dropbox for the committee.

The focus of the next meeting (Feb. 13) will be to identify which goals the committee will implement first. Each group will have the opportunity to present what they defined as their chapter's priority goals,

then the larger group will have the opportunity to discuss. Once goals have been established, members will commit to being liaisons working with the Dept's designated as Implementation Leaders and follow up with the MPIC.

Group 1-Dan Schur reported they have identified the top four for their group.

Group 3 reported they have 3 goals per chapter identified.

Those will be reported by each group at the next meeting.

Approval of Meeting Minutes

Member Silverberg made a motion to approve the minutes from the 12/12/2022 meeting. Member Welch seconded.

Vote: -10-0-1

Dan abstained.

Member Silverberg made a motion to adjourn at 8:45 pm. Member Welch seconded.

Vote: 10-0

Respectfully Submitted by Kristen Belanger, Planning Dept. Admin. Assistant



**One board member signature required for approval.*