

**Waste Management Exploratory Committee
Town of Westborough
Meeting Minutes**

Meeting Information	
Date	15Feb2023
Time	5:00-6:30 PM ET (Times are approximate)
Location	Forbes Municipal Building, Room 207/ Remote Participation

Attendance	Role
Peter Allen, PA	Committee Member
Nathan Askew, NA (Remote)	Committee Member, Vice Chairman
Lauren Buerstatte, LB	Committee Member, Secretary
Katie Curtin-Mestre, KCM	Committee Member, Chairman
Dr. Alan Ehrlich, AE	Committee Member Board of Health Chair
Shelby Marshall, SM (Remote)	Committee Member, Select Board Member

TOWN RECEIVED OFFICE
2023 FEB 13 PM 1:07
TOWN OF WESTBOROUGH

Discussion Topics
<p>Pursuant to Chapter. 107 of the Acts of 2022, this meeting will be conducted in person and via remote means, in accordance with applicable law. This means that members of the public body as well as members of the public may access this meeting in person, or via virtual means. In person attendance will be at the meeting location listed above, and it is possible that any or all members of the public body may attend remotely, with in-person attendance consisting of members of the public.</p> <p>The meeting may also be accessed remotely via https://zoom.us/j/96222735399?pwd=M3hXSlpxT201RDdjQm9RTUkvNERLdz09; Meeting ID: 962 2273 5399, Passcode: 459317. When required by law or allowed by the Chair, persons wishing to provide public comment or otherwise participate in the meeting, may do so by in person attendance, or by accessing the meeting remotely as noted above.</p> <ul style="list-style-type: none"> • Meeting commenced at 5:07pm • News: N. Askew: Sustainable Westborough Fair will be held on 13May2023 • S. Marshall: after speaking with K. Williams, Town Manager, there is a timeline to consider for this project. Recommendation: <ul style="list-style-type: none"> ○ 28Mar23: The Committee's first presentation to the Select Board. The Committee may not have cost data for that meeting, but we will have options to present. ○ April to May: The Select Board will most likely have questions for the Committee for follow up on, and perhaps have a public information session. Draft and finalize the report during this time and solicit proposals

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- June- Committee to give final recommendation to Select Board, inclusive of cost. This committee's work would end at that time, then continue to work with the Board of Health.
- Implementation/work would begin after June.
- October Town Meeting: town vote would be required to take place on waste management option.
- November: Award could be presented to a vendor, contingent upon town meeting.
- Not included in this timeline- how does the committee propose to the BOH? In parallel to the Select Board? Or via a separate timeline?
- A. Ehrlich asked to clarify why this proposal would need to go to Town Meeting, since for example, the town renews Harvey's contract every year and it doesn't go to Town Meeting to get voted on. Decisions at Town Meeting can limit how things can get implemented.
 - S. Marshall: if there is a budgetary impact, this proposal would need to go to Town Meeting- not because it's a new contract. If it is budget neutral, this will not have to go to Town Meeting. K. Curtin-Mestre: if we change to pay as you throw (PAYT), the committee would have to go to Town Meeting. If it is an enterprise fund or put in the tax base, it would go to a Town Meeting.
- Ideas for soliciting town/resident feedback: The committee can get public feedback at the Sustainable Westborough Fair and hold a public hearing with the BOH (in parallel). Two to three members from this committee can form a sub group to propose a plan for soliciting resident feedback. N. Askew, P. Allen, and S. Marshall actioned for this task. They would like support from the Select Board and the BOH to help with this task.
- K. Curtin-Mestre proposes going to the first March Select Board meeting. The rest of the committee does not feel we can meet that timeline.
- Finalize Criteria and Weighting for-forward Waste Management Options
 - The committee reviewed the criteria and discussed removing the criteria item #7, "Equity including recycling and bulky item accessibility for Multi Family Dwellings", but to note it in our presentation. This is not unimportant, but it is too complicated to include in the criteria.
 - A. Ehrlich motions to remove #7 from criteria, but to include it in our presentation and why we decided to remove it. The committee considered the impact and decided at this point in time won't be part of the program but should be assessed by the BOH or another town Board in the future. K. Curtin-Mestre seconded. Roll call vote: L. Buerstatte-yes, A. Ehrlich- yes, P. Allen- yes, N. Askew- yes, S. Marshall- yes, K. Curtin-Mestre- yes.
 - A. Ehrlich motions to vote on the rankings of the 6 criteria as outlined on the spreadsheet and outlined in the meeting minutes. S. Marshall seconded. Roll call vote: L. Buerstatte-yes, A. Ehrlich- yes, P. Allen- yes, N. Askew- yes, S. Marshall- yes, K. Curtin-Mestre- yes.
- K. Curtin-Mestre proposes an ad hoc meeting to prepare for Select Board meeting on 28March. The committee agrees to on ad hoc meeting on Wednesday, 15March at 5:00pm.
- Revisit and Finalize go-forward options

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- The committee reviewed the options on the revised slide, attached. A. Ehrlich spoke to the third option: residents contract with a vendor on an approved list; the town covers tipping fee at Wheelabrator.
 - K. Curtin-Mestre had one option one to add: raising the issue of having a transfer station of some type in the town for bulky items, fluorescent lights, batteries, etc. Setting up a transfer station is a different process, should the committee assist with this in parallel from the current task?
 - A. Ehrlich asked about yard waste- what is the committee's plan for that? The town currently pays Harvey's for this. K. Curtin-Mestre: this can be an option for the in town transfer station mentioned above. S. Marshall to A. Ehrlich: could there be any options for using Waste Connections for some of these extra types of recycling? A. Ehrlich thinks we can at least discuss yard waste with Waste Connections.
- Motion to adjourn meeting by K. Curtin- Mestre, P. Allen seconded. N. Askew- Yes, L. Buerstatte- yes; A. Ehrlich- yes; S. Marshall- yes; P.Allen- yes; K. Curtin- Mestre- yes. Meeting adjourned at 6:34pm.