



TOWN OF WESTBOROUGH MASSACHUSETTS

TOWN MANAGER
Kristi Williams

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ANNUAL SELECT BOARD MEETING CALENDAR

Meetings are held the 2nd and 4th Tuesday of the Month unless otherwise determined

July <i>Fiscal Year Begins on July 1st</i>	
August	<ul style="list-style-type: none">• Fall Town Meeting Article Development
September	<ul style="list-style-type: none">• Fall Budget Summit with AFC & School Committee• Close Fall Town Meeting Warrant• Place Articles on Fall Town Meeting Warrant• Vote of Support for Articles on Fall Town Meeting Warrant
October	<ul style="list-style-type: none">• Fall Town Meeting
November	<ul style="list-style-type: none">• Tax Classification Hearing
December	<ul style="list-style-type: none">• <i>Budget Books Distributed</i>
January	<ul style="list-style-type: none">• Board Retreat (Goal Status)• Town Manager Budget and Capital Plan Presentation• Winter Budget Summit Meeting with AFC• Development of Annual Town Meeting Articles
February	<ul style="list-style-type: none">• Close Annual Town Meeting Warrant• Place Articles on Annual Town Meeting Warrant• Vote of Support for Budgets• Vote of Support for Annual Town Meeting Warrant Articles

March	<ul style="list-style-type: none"> • Approve & Execute Bond Anticipation Notes • Arbor Day Proclamation • Renew Animal Inspector Appointment (concurrence with Town Manager) • <i>Annual Town Election</i> • Annual Town Meeting • Reorganize Board/Elect Chair and Vice Chair
April	<ul style="list-style-type: none"> • Board Retreat (Fiscal Year Goal Setting/Select Board Liaison Assignments and Member Representatives)
May	<ul style="list-style-type: none"> • Interdepartmental Transfers as needed • Performance reviews of Fire Chief, Police Chief, DPW Director & Town Manager • Set Summer Meeting Schedule • Winter Lights Agreement
June <i>Fiscal Year Ends on June 30th</i>	<ul style="list-style-type: none"> • Interdepartmental transfers as needed • Appointments/Reappointments of Town boards/committees/positions • Renew Intermunicipal Agreements with Grafton & Shrewsbury for Animal Control Services • Appointments/Reappointments of Town boards/committees

**Italicized items are not agenda items. Noted on calendar for Board's information.*

***Items in Bold indicates additional meeting**

Contract Terms for Future Agendas:

Type of Contract		Start Date	End Date
Union Contract	Clerical	7/1/2019	6/30/2022
Union Contract	Department of Public Works	7/1/2019	6/30/2022
Union Contract	Police Patrol	7/1/2019	6/30/2022
Union Contract	Police Supervisors	7/1/2019	6/30/2022
Lease (restaurant)*	Country Club	8/19/2015	3/1/2023
Union Contract	Fire	7/1/2020	6/30/2023
Employment Contract	Town Manager	7/1/2019	6/30/2024
Employment Contract	Police Chief	7/1/2021	6/30/2024
Employment Contract	Fire Chief	7/1/2021	6/30/2024
Employment Contract	DPW Director	7/1/2022	6/30/2025
Union Contract	Dispatch	7/1/2022	6/30/2025
Municipal Aggregation Consultant**	Peregrine	5/1/2015	5/1/2027
Municipal Building Electricity Supply Contract	Constellation	6/01/2020	6/1/2023
Municipal Aggregation Contract	Dynegy Energy Services	4/29/20	11/30/2023
Inter-Municipal Agreement***	Central MA Veterans District	11/1/2020	11/30/2022
Digital Billboard	RSA Media	1/27/16	1/27/2041
Digital Billboard	Clear Channel	8/8/2013	8/8/2038
Inter-Municipal Agreement	Inspectional Services	7/1/2022	6/30/2024
Inter-Municipal Agreement	Local Health Public Services	7/1/2021	6/30/2024

***Original restaurant lease for Country Club was issued 8/9/2013 (Golf Course Management Inc.) and assumed by current lessee (Peppercorns Park Avenue Grille & Bar Inc.) 10/19/2015**

**** May 2022 agreed to a 5 year contract with two separate options to extend for 1 year each time.**

***** Originally established in 2013. Expires every 2 years on November 30th**